



**University  
of Victoria**

**Facilities  
Management**

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## **Facilities Notice**

**Title:** New Service Building / Further Reduced Parking and Roadway Access

**Location:** Parking Area behind Both Saunders Workshops (sketch attached)

**Description:** Facilities Management and Perma Construction will be completing the installation of the underground services in Lot #11 (around both Workshops) commencing Monday, June 19. The work shall be completed in 2 phases, with each phase taking approx. 7 working days. Completion is expected by Friday, July 7. See attached sketch and memo dated June 15 from Perma for further information.

Note that the excavated trenches could be up to 3m wide - this is to permit the spacing and separation required between mechanical and electrical services. There will be excavation equipment and trucks removing the excavated material/bringing bedding/fill material.

Vehicular traffic will be impacted, however a through traffic route will be maintained. Barricades and signage will be installed. After hours, the open trench will be protected with steel safety fence.

Note the caution regarding gator parking at the landscaped island.

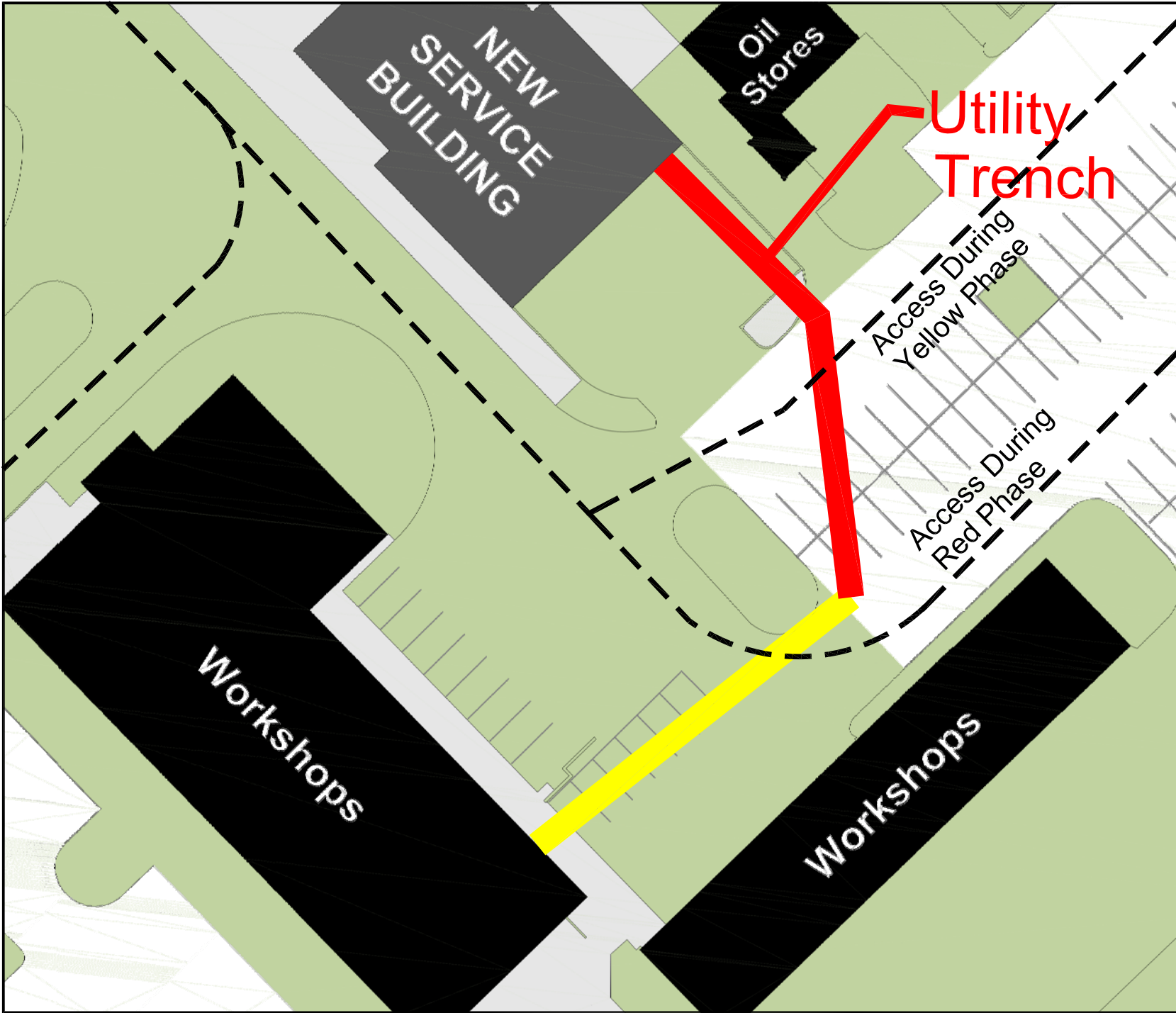
**Time frame:** Monday, June 19, 2017 through Friday, July 7, 2017

**Facilities Management contact:** Nazir Jessa, Consulting Project Manager

**Email address:** [njessa@uvic.ca](mailto:njessa@uvic.ca)

**Phone:** 250 721 6103

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University of Victoria  
Facilities Management

Notes:

Notes:

Title:  
Saunders Complex  
Utility Trench  
Two Phases

Date: June 13, 2017  
Scale: NTS  
Drawn By: djp  
Project Number: 15-01999  
Drawing No.

**From:** Joshua Roy  
**To:** [Nazir Jessa](#)  
**Cc:** [JB Wagret](#)  
**Subject:** 15-019999 - underground service trench  
**Date:** June-15-17 9:03:18 AM  
**Attachments:** [trenchwork.PNG](#)

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Hi Nazir,

As discussed at yesterday's meeting, we plan to start cutting the services trench **on Monday June 19<sup>th</sup>**. Our plan is to break the trenching into two phases. This will minimize the disruption to the Shops and still allow us to proceed with the work on schedule. The attached sketch shows the area being trenched for both phases (red denotes phase A and yellow, phase B).

As you know, the trench will be approximately 3m wide and 1.1 m wide. Hard barricades will be set up around all open trenches during the day and at night.

My goal is to have each section completed within 7 days. As such, traffic will be reduced on one side of the lot for an anticipated 7 days followed by reduced traffic on the other side for 7 days.

Two-way traffic will always be able to be maintained, however I would suggest that UVic staff do not park their Gators around the "Oak Tree curb". This area acts as a designated smoking area for UVic staff, and often workers park the gators in this area while on break.

As discussed yesterday, steel plates are not practical for this excavation. During the time that the trench is open, workers will either be working inside of it or it will be after hours.

We will continue to work with UVic shops to make this as painless as possible, however some disruption will be unavoidable.

Thanks,

*Joshua Roy*  
Site Superintendent  
Cell: (250)213-5088



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